

Ontario-Montclair School District
Regular Meeting of the Board of Trustees

AGENDA

Thursday, January 10, 2019

Linda Vista MPR
1556 S. Sultana Avenue • Ontario, California 91761



“Our Community, Our Children, Our Commitment, Our Future”

Board of Trustees:

Sonia Alvarado
Kristen Brake
Sarah S. Galvez
Elvia M. Rivas
Alfonso Sanchez

Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

Misión

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Board of Trustees

Elvia M. Rivas - President
Sarah S. Galvez - Vice President
Kristen Brake - Clerk
Sonia Alvarado - Member
Alfonso Sanchez - Member

Board Secretary

Superintendent
Dr. James Q. Hammond

Cabinet

Phil Hillman, Chief Business Official, Business Services
Tammy Lipschultz, Assistant Superintendent, Learning & Teaching
Hector Macias, Assistant Superintendent, Human Resources

Irma Sanchez, Executive Assistant to the Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at www.omsd.net, Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"¹ body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

1. Comments from Visitors

Yellow speaker slip to be turned in before Recognitions/ Presentations

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

¹At large meaning board members must reside within Ontario-Montclair School District boundaries.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

2. Accessibility, Special Accommodation

Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

NOTICE: The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en www.omsd.net, que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas¹. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

1. Comentarios de los visitantes

La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

¹Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

AVISO DE LA MESA DIRECTIVA

2. Accesibilidad, Acomodación especial

Los individuos que requieren acomodaciones o modificaciones especiales, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

AVISO: Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR MEETING OF THE BOARD OF TRUSTEES
A G E N D A
Thursday, January 10, 2019

Meeting Location
Linda Vista MPR
1556 S. Sultana Ave, Ontario, CA 91761

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

A. PUBLIC MEETING – 6:30 PM

BOARD OF TRUSTEES

CALL TO ORDER

_____ **Ms. Alvarado**

COMMENTS FROM THE PUBLIC

_____ **Ms. Brake**

CLOSED SESSION

_____ **Ms. Galvez**

_____ **Ms. Rivas**

_____ **Mr. Sanchez**

Moved _____ **Seconded** _____ **Vote** _____

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

1. Personnel Actions

- a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

2. Conference with Legal Counsel

- a. Anticipated Litigation: *Pursuant to Government Code Section 54956.9(d)(2):*

- One (1) Case

- b. Conference with Legal Counsel –Existing Litigation pursuant to Government Code section 54956.9: CIV-DS1725373

3. Negotiations/Public Employee Evaluations

- a. Conference with Labor Negotiator: *Pursuant to Government Code Section 54957.6*
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources
Employee Organizations: OMTA and CSEA Chapter # 108

ADJOURNMENT OF CLOSED SESSION

B. RECONVENE TO OPEN SESSION – 7:00 PM

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Flag Salute will be led by Aundrea Sierra (6th grade student) from Buena Vista Arts-integrated School. Student will be introduced by Principal Nick Zajicek.

D. ADOPTION OF AGENDA

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

E. RECOGNITIONS/PRESENTATIONS

1. 2017-2018 Annual Financial Audit Report and Annual Measure K General Obligation Bonds Audit Report as Presented by Phil Hillman, Chief Business Official and a Representative from the District’s Independent Certified Public Accounting Firm, Vavrinek, Trine, Day & Co., LLP: **Presentation** (Ref. E 1.1)
2. All Day Kindergarten Program in the Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Presentation** (Ref. E 2.1-2)
3. World Language Programs in Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Presentation** (Ref. E 3.1-2)
4. Positive Behavior Intervention and Support (PBIS) Program in the Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Presentation** (Ref. E 4.1-2)

F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to **4 minutes**, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be **12 minutes**, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant **before** the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

G. COMMENTS FROM EMPLOYEE REPRESENTATIVES

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

- 1. Ontario-Montclair School Teachers Association (OMTA)
- 2. California School Employees Association (CSEA) Chapter # 108

H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

a. Superintendent’s Office

- a1. Thursday, November 15, 2018, Regular Meeting Minutes of the Board of Trustees: **Approval** (Ref. a 1.1-6)

b. Business Services

- b1. Acceptance of Warrant Registers: Fund 01 Batch # 1473-1479, 1481, 1484-1493, 1495, 1497-1502, 1516-1519, 1522-1527, 1529-1530, 1537-1538, 1547-1564, 1566-1572, 1578-1585, 1588-1591, 1593-1611, 1613-1624, 1626, 1629, 1632-1634, 1636-1637, 1639-1641, 1643-1659, 1661-1663, 1667-1668, 1671-1672, 1674-1677, 1679, 1682, 1700-1702, 1705-1708, 1710-1719, 1721-1722, 1724-1735; Fund 12 Batch # 1480, 1577, 1586, 1612, 1627, 1660, 1664, 1670; Fund 13 Batch # 1494, 1496, 1592, 1628, 1638, 1642, 1665-1666, 1669, 1703, 1709; Fund 21 Batch # 1482-1483, 1504-1506, 1509, 1512-1515, 1521, 1531-1534, 1536, 1539-1545, 1574-1575, 1625, 1630-1631, 1673, 1680-1681, 1686-1699, 1704, 1720; Fund 25 Batch # 1508, 1511, 1576; Fund 35 Batch # 1503, 1520, 1535, 1546, 1635, 1683-1685; Fund 40 Batch # 1507, 1510, 1573; Fund 67 Batch # 1528, 1565, 1587, 1678, and 1723: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b2. Purchase Orders 393053-393244: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b3. Purchasing and Contracts Report: **Approval** (Ref. b 3.1-4)
- b4. Acceptance of Gifts/Donations: **Approval** (Ref. b 4.1-2)
- b5. Budget Adjustments – October 2018 to November 2018: **Approval** (Ref. b 5.1-10)
- b6. Signature Authorization: **Approval** (Ref. b 6.1-3)

c. Human Resources

- c1. Certificated Personnel Recommendations Report #CERT189-0110 including Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44256(b); Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination: **Approval** (Ref. c 1.1-3)

- c2. Classified Personnel Recommendations Report #CLA189-0110 Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Absence; Retirement, Resignation, Probationary Release and Termination: **Approval** (Ref. c 2.1-3)

d. Learning & Teaching

- d1. OMSD School Sponsored Overnight Field Trip List FT1819-05: **Approval** (Ref. d 1.1-2)

I. DISCUSSION/ACTION/PUBLIC HEARING

Superintendent's Office

- I1. Adoption of Resolution 2018-19-11, 2019 Models of Excellence: **Approval** (Ref. I 1.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

- I2. Adoption of Resolution 2018-19-12, Recognizing February 4-8, 2019 as School Counseling Week: **Approval** (Ref. I 2.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

- I3. Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District: **Approval** (Ref. I 3.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

14. Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair Teachers Association: **Approval**
(Ref. I 4.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

15. California School Employee Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District: **Approval**
(Ref. I 5.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Human Resources

16. Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the California School Employees Association: **Approval**
(Ref. I 6.1-2)

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

Superintendent's Office

17. First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed (*Additional Supporting Information Available Under Separate Cover*): **Approval**
(Ref. I 7.1-2)

Superintendent's Office
BB 9110: Terms of Office

Business Services
BP 3290: Gifts, Grants and Bequests
AR 3320: Claims and Actions Against the District
AR 3460: Financial Reports and Accountability

Human Resources
BP 4114: Transfer
AR 4200: Classified Personnel
AR 5113: Absences and Excuses
AR 5131.41: Use of Seclusion and Restraint
BP & AR 5141.52: Suicide Prevention

Human Resources (Continued)

- BP & AR 5141.6: School Health Services
- BP & AR 5144: Discipline
- BP & AR 5144.1: Suspension and Expulsion/Due Process
- BP 5146: Married/Pregnant Parenting Students
- BP & AR 5148.3: Preschool/Early Childhood Education

Learning & Teaching

- BP 6142.3: Civic Education
- BP & AR 6145.2: Athletic Competition
- BP 6170.1: Transitional Kindergarten
- BP 6178: Career Technical Education
- BP 6190: Evaluation of the Instructional Program

Moved _____ Seconded _____

Vote by Trustees: Ayes: _____ Noes: _____ Abstain: _____

J. CALL OUT OF CLOSED SESSION ACTIONS

K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES

L. COMMENTS BY THE SUPERINTENDENT

M. INFORMATION/ANNOUNCEMENTS

M1. Report of Enrollment, Class Size Averages and Classes Exceeding Contract
Maximums: **Information** (Ref. M 1.1-2)

M2. 2017-2018 Annual Financial Audit Report (*Additional Supporting Information Available Under Separate cover*): **Information** (Ref. M 2.1)

M3. 2017-2018 Annual Measure K General Obligation Bonds Audit Report (*Additional Supporting Information Available Under Separate cover*): **Information** (M Ref. M 3.1)

M4. Future Agenda Items
(*Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322*)

M5. Next Regular Board Meeting:
February 7, 2019 at 7:00 PM (Open Session) *
Linda Vista
1556 S. Sultana Ave., Ontario, CA 91761
*Time and location may change.
Please refer to posted agenda or visit our District website.

N. ADJOURNMENT

Moved _____ **Seconded** _____

Vote by Trustees: Ayes: _____ **Noes:** _____ **Abstain:** _____

Time: _____

NOTICE: Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The district hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at Briggs Education Center, 950 West D Street, Ontario CA 91762, during the regular business hours of 8:00 a.m. to 4:30 p.m.

Recognitions/Presentations

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **2017-2018 Annual Financial Audit Report and Annual Measure K General Obligation Bonds Audit Report**

REQUESTED ACTION


Receive the presentation of the 2017-2018 Annual Financial Audit Report and Annual Measure K General Obligation Bonds Audit Report as presented by Phil Hillman, Chief Business Official and a representative of the District's independent certified public accounting firm Vavrinek, Trine, Day & Co., LLP.

BACKGROUND INFORMATION

The District's independent auditor, Vavrinek, Trine, Day & Co., LLP, has audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ontario-Montclair School District as of and for the year ended June 30, 2018 and has issued an audited financial statement report (presented for information under agenda item M2).

In addition, this presentation will cover the annual Measure K General Obligation Bonds audit report (presented for information under agenda item M3).

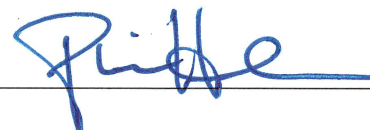
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

Prepared by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive the presentation on the 2017-2018 Annual Financial Audit Report and Annual Measure K General Obligation Bonds Audit Report.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **All Day Kindergarten Program in the Ontario-Montclair School District**

REQUESTED ACTION

Receive for information the presentation on the All Day Kindergarten Program in the Ontario-Montclair School District as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching Division.

BACKGROUND INFORMATION

The Ontario-Montclair School District is committed to providing a world-class education to our students in safe, respectful and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships. This Mission is fulfilled by providing enhanced programs, which support early intervention in order for our students to achieve proficiency as defined by the California Content Standards.

OMSD serves over 21,100 students at 32 school sites, 26 elementary and six middle schools, of which 83.5% of students are from socio-economically disadvantaged families, 10.8% are students in transition (homeless) and 32.6% are classified as English learners. The District's Five Year Action Plan and Local Control and Accountability Plan address supports for these subgroups. Currently the District serves 2,000 Kindergarten students.

Although the State of California does not require school districts to provide all day or extended day programs, this trend is progressing in California and other states. Recognizing the needs of OMSD students and the possible benefits of extended instructional time, the District implemented an all-day kindergarten program at 23 of its elementary schools in the 2017-2018 and 2018-2019 school years through a two-year Memorandum of Understanding (MOU). In preparation in determining whether to continue the program as it is currently being implemented, to modify the current model or scope of implementation or to return to the partial day kindergarten program, an All Day Kindergarten Task Force was formed in September 2018 to study the impact this program has had on student enrollment, attendance and achievement. The Task Force was facilitated by the Assistant Superintendent and Regional Directors from Learning & Teaching and included a kindergarten teacher from all 26 elementary schools (including all day and partial day programs), six elementary principals (five from all day and one from partial day programs), and the Association President from both OMTA and CSEA. The purpose of the group was to serve as an advisory body to share preferences and priorities for consideration regarding All Day Kindergarten moving forward to the 2019-2020 school year.

Over the course of three 90-minute meetings, Task Force members were presented with academic, attendance and perception data. In table teams, Task Force members reviewed and discussed these data and crafted "Data Statements" to represent their synthesis of the data. Both Student Outcome and Adult Perception data were reviewed, including:

All Day Kindergarten Program in the Ontario-Montclair School District

January 10, 2019

Student Outcome data:

- Kindergarten ESGI (foundational reading skills assessment)
- Kindergarten Reading Fluency
- First Grade Reading assessments
- First Grade Math assessments
- Attendance
- Report Card grades

Adult Perception data:

- Parent Survey
- First Grade Teacher Survey
- Kindergarten Instructional Aide Survey
- Site Administrator Survey
- Kindergarten Teacher Input gathered by Task Force Site Representatives

After a thorough review of the data, table teams generated lists of preferences for the future of Kindergarten scheduling in OMSD. These preferences were sorted, clustered thematically and then Task Force members were allowed to 'advocate' for particular preferences. Finally, all Task Force members were given three 'dots' and were able to place the dots next to the preferences that represented their priorities. Once all the 'dots were spent', the votes were tallied. The preferences earning dots represent the priorities of the Task Force. In order of preference, the priorities include:

- Instructional Aide: support of three hours or more per class
- Small class sizes (22 or fewer students)
- Site choice: all day, partial day, early bird-late bird, etc.
- More planning time for teachers and with Instructional Aides
- Make Kindergarten report card more relevant to Kindergarten standards
- Improve gap structure and staff training
- No TK/K combination classes
- Go back to partial day schedule with partner teacher
- Keep enrichment time and make sure teachers have necessary materials

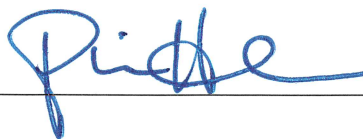
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

None for this presentation.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the presentation on the All Day Kindergarten Program in the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **World Language Programs in OMSD**

REQUESTED ACTION

Receive for information the presentation on World Language Programs in OMSD as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching Division.

BACKGROUND INFORMATION

The Ontario-Montclair School District is committed to providing a world-class education to our students in safe, respectful and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships. This Mission is achieved by providing enhanced programs and a wide range of educational opportunities, including programs in world language and culture.

California is home to the most diverse student population in the country, with well over a hundred languages and dialects spoken by children in our schools. It is important to recognize and appreciate this diversity in our schools by placing an added emphasis on the effective learning of these languages and the cultures from which they are derived. Our students need to use language effectively across geographic boundaries in order to cultivate positive relationships with future clients, allies, and neighbors. At the same time, students also need to communicate with the diverse populations that constitute California's rich linguistic and cultural tapestry. For this reason the standards refer to world, rather than foreign, languages.

Implementation of world languages give student the opportunity to develop global competency in order to compete and cooperate in the twenty-first century and beyond. Given today's interconnected world, it makes good economic sense to encourage all of our students to effectively learn about the different languages and cultures of people with whom they will be interacting. Communicating with our international neighbors promotes peaceful relations, prepares students for employment, and enables our students to compete in the worldwide marketplace.

OMSD is proud of the Spanish Dual Immersion programs offered to students in the district. Central Language Academy's established program is available for students in grades kindergarten to eight, with Euclid Elementary School launching its program to two classes of kindergarteners in the 2018-2019 school year. In order to expand the opportunity our students have for language learning, De Anza Middle School will offer a 12-week Mandarin Language and Enrichment program after school. Additionally, a World Language Exploratory class will be offered to De Anza students in the 2019-2020 school year, as three 12-week sessions including Mandarin, Arabic and Spanish language and culture classes. Finally, during the months of January and February, interest in a Mandarin Immersion program for kindergarten will be sought. If interest is identified, staff will work to build such a program at one of our elementary schools to include one or more kindergarten classes.

World Language Programs in OMSD

January 10, 2019

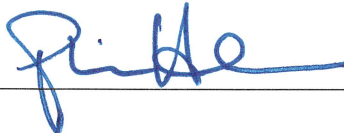
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



FINANCIAL IMPLICATIONS

None for this presentation.


Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the presentation on World Language Programs in OMSD.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Positive Behavior Intervention and Support (PBIS) Program in the Ontario-Montclair School District**

REQUESTED ACTION

Receive for information the presentation on the Positive Behavior Intervention and Support (PBIS) Program in the Ontario-Montclair School District as presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching Division.

BACKGROUND INFORMATION

A growing body of research shows that school climate strongly influences students' motivation to learn and improve academic achievement. When school members feel safe, valued, cared for, respected, and engaged, learning increases. Essentially, a positive school climate provides the foundation on which instruction will occur and all students will learn, therefore, the implementation of positive behavior intervention techniques is paramount for our schools' and students' success. An effective school-wide PBIS encompasses the following process:

1. Establishing the PBIS team
2. Developing a Behavior Statement of Purpose
3. Identifying School-Wide Behavior Expectations
4. Teaching School-Wide Behavior Expectations
5. Teaching Classroom Behavior Expectations
6. Encouraging Student Use of School-Wide Behavior Expectations
7. Discouraging Student Behavior Violations
8. Developing Data-Based Procedures to Monitor and Adjust

The implementation of PBIS within the Ontario-Montclair School District began in the Spring of 2013 with the first cohort. The last cohort, Cohort 5, will be finishing Tier 2 training in March, 2019. School teams worked together to develop three to five school-wide behavior expectations and to identify desired behaviors in the classroom, hallways, lunch areas, and on the playground. Like academics, it was emphasized that students need to be taught information on expectations, rules and appropriate behaviors as effectively as they are taught academic skills. Throughout this process, school teams continue to meet regularly at their sites to ensure the inclusion of the entire school community in the development of the School-wide Behavior Plan, as well as to discuss individual students who need secondary or tertiary support based on data review. Based on this data review, students may be assigned additional behavioral interventions to address their individual needs.

Tier 3 training, addressing the needs of our most vulnerable students, is offered by San Bernardino County Superintendent of Schools PBIS personnel. In the 2017-2018 school year, 13 schools (Berlyn, Edison, Elderberry, Euclid, Haynes, Kingsley, Moreno, Oaks, Ramona, Sultana, Vernon, Vina Danks, and Vineyard) were trained on the Tier 3 process of conducting a basic Functional Behavior Assessment and creating a feasible Behavior Intervention Plan to assist individual students. In the Spring of 2019, four

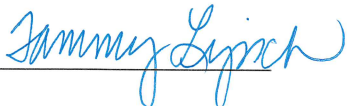
Positive Behavior Intervention and Support (PBIS) Program in the Ontario-Montclair School District

January 10, 2019

schools (Central Language Academy, Corona, Lincoln and Mariposa) will attend Tier 3 training. Schools have the flexibility to choose when to send a team to this training, as their Tier 1 and Tier 2 programs must be at fidelity and practices firmly in place, in order to be ready to design and implement their Tier 3 program.

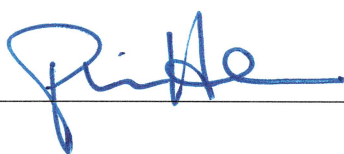
By June 2019, it is expected that all 32 OMSD school staffs and District support staffs will have completed Tier 1 & Tier 2 trainings on effective behavior strategies, communication skills, and systems and interventions to support students' behavior, and social and emotional needs through the PBIS Framework. Ongoing PBIS presentations such as PBIS Boot Camp for Tier 1 and Tier 2, PBIS in the Classroom, Correcting Minor Misbehavior, and PBIS Proctor Training are offered and delivered regularly, by request from the Principal at individual school sites, as well as being offered in larger venues to all staff.

Twenty-one schools were recognized this year by the PBIS California Coalition as award-winning PBIS schools.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 

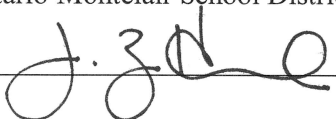
FINANCIAL IMPLICATIONS

None for this presentation.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the presentation on the Positive Behavior Intervention and Support (PBIS) Program in the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent 

Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia Mr. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Minutes of the November 15, 2018, Regular Meeting of the Board of Trustees**

REQUESTED ACTION

Approve the Minutes of the November 15, 2018 Regular Meeting of the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for November 15, 2018.

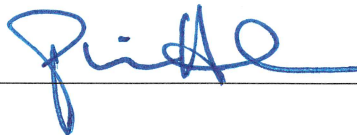
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on November 15, 2018.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

REGULAR BOARD OF TRUSTEES MEETING
Thursday, November 15, 2018

MINUTES

A. CALL TO ORDER

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:30 PM by President Elvia M. Rivas. The meeting was held at Oaks Middle School Multi-Purpose Room, 1221 S. Oaks Avenue, Ontario, CA 91762.

ROLL CALL

Trustees Present: Elvia M. Rivas, President; Alfonso Sanchez, Clerk; and Trustees Samuel Crowe and Sarah S. Galvez.

Administrators Present: Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

COMMENTS ON CLOSED SESSION ITEMS

No Comments were made at this time.

ADJOURNED TO CLOSED SESSION

On a motion by Trustee Galvez, seconded by Trustee Sanchez, the Board entered into Closed Session at 6:30 PM by a unanimous, 4-0-0 vote.

B. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 7:00 PM.

EMPLOYEE REPRESENTATIVES IN ATTENDANCE

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 President Chris Vargas-Rojas and Ontario-Montclair Teachers Association President John Egan.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

Flag salute was led by Maikolo Brown and Suraiah Sanchez (6th grade students) from Berlyn Elementary School. Students was introduced by Principal Katie Bartosh.

D. ADOPTION OF AGENDA

Upon a motion by Trustee Sanchez and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees.

E. RECOGNITIONS/PRESENTATIONS

1. Recognition of the 2018 California Assessment of Student Performance and Progress (CAASPP) Results Award Recipients as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.

F. PUBLIC COMMENTS

Martina Rangel-Ortega congratulated the candidates who won the recent election. Ms. Rangel-Ortega inquired about the process that would be implemented in the event a vacancy on the Board should occur as a result of a Trustee running for a different position. In particular, she inquired how that vacancy would be filled if no one ran for the vacancy in that Trustee Area. Additionally, Ms. Rangel-Ortega shared her concern related to IEP's and what she expressed was a lack of documentation for students with multiple discipline issues and the lack of support for these students transitioning to high school. Ms. Rangel-Ortega shared that with the appropriate documentation the students' needs could be addressed. Ms. Rangel-Ortega requested additional Child Find training for administrators which includes record retention training.

COMMENTS FROM EMPLOYEE REPRESENTATIVES

1. Ontario-Montclair Teachers Association (OMTA)

John Egan shared it was a great evening of celebrating student success. Mr. Egan thanked the District for allowing the interest based bargaining training. Additionally, Mr. Egan congratulated Trustee Elvia Rivas for her re-election and Trustees Sonia Alvarado and Kris Brake for their election to the OMSD Board. Finally, Mr. Egan wished everyone a restful holiday season.

2. California School Employees Association (CSEA) Chapter #108

No comment

H. CONSENT/INFORMATION CALENDAR

Prior to Board action, Martina Rangel-Ortega requested further details on agenda item b 3.1 item #27 (settlement agreement). Ms. Martina Rangel-Ortega requested further details regarding the cost for the agreement and request future settlement agreements items include the cost associated with the agreements.

On a motion by Trustee Sanchez, seconded by Trustee Galvez, the Board of Trustees **APPROVED, Consent/Information Calendar**, by a unanimous 4-0-0 vote by the Board of Trustees.

a. Superintendent's Office

APPROVED, Agenda Item a1, Thursday, Thursday, October 18, 2018, Regular Meeting Minutes of the Board of Trustees;

b. Business Services

APPROVED, Agenda Item b1, Acceptance of Warrant Registers: 1131, 1136-1143, 1147-1149, 1155-1160, 1162-1170, 1172-1182, 1187-1194, 1199, 1203-1205, 1208-1209, 1211-1214, 1216-1220, 1222, 1225, 1233-1243, 1247, 1249, 1253-1255; Fund 12 Batch # 1124, 1144, 1196, 1206, 1210, 1221; Fund 13 Batch # 1126, 1197, 1207, 1248; Fund 21 Batch # 1100, 1113-1114, 1117-1118, 1150-1151, 1153-1154, 1161, 1183-1185, 1198, 1200-1202, 1223, 1227, 1230, 1244-1246, 1250-1252; Fund 25 Batch # 1115, 1121, 1133, 1152, 1186, 1229, 1232; Fund 35 Batch # 1146, 1171, 1215; Fund 40 Batch # 1103, 1116, 1120, 1132, 1134-1135, 1145, 1224, 1226, 1228, 1231; Fund 67 Batch # 1106, and 1195;

Business Services (Continued)

APPROVED, Agenda Item b2, Purchase Orders 392609-392775;

APPROVED Agenda Item b3, Purchasing and Contracts Report;

APPROVED, Agenda Item b4, Acceptance of Gifts/Donations;

APPROVED, Agenda Item b5, Rejection of Liability Claim # 2018-19-004;

c. Human Resources

APPROVED, Agenda Item c1, Certificated Personnel Recommendations Report #CERT189-1115 including Employment; Assignment, Classification, Schedule Change; Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination;

APPROVED, Agenda Item c2, Classified Personnel Recommendations Report #CLAS189-1115 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination and Report Action Taken by the Board of Trustees in Closed Session on November 1, 2018;

Learning & Teaching:

APPROVED, Agenda Item d1, Accept 2018-2019 Single Plans for Student Achievement (SPSA) for 32 School Sites.

I. DISCUSSION/ACTION/PUBLIC HEARING

Learning & Teaching

Upon a motion by Trustee Crowe, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I1**, Adoption of Resolution 2018-19-43, Recognizing December 3, 2018 as California Day of the Special Educator, by a unanimous vote of 4-0-0 by the Board of Trustees.

J. CALL OUT OF CLOSED SESSION ACTIONS

Hector Macias, Assistant Superintendent, Human Resources reported no action was taken in Closed Session.

K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS

Trustee Galvez wished everyone a safe and happy Thanksgiving.

Trustee Sanchez thanked the audience for staying until the end of the meetings and he congratulated Trustee Alvarado, Trustee Brake for their elections to the Board and Trustee Rivas for her re-election to the Board. Trustee Sanchez thanked Trustee Crowe for his service on the Board and thanked him for inspiring him to run for the OMSD Board.

Trustee Rivas congratulated Trustee Alvarado and Trustee Brake for their election to the Board and Ontario Police Department for their support. Trustee Rivas congratulated the students and families

for their hard work and academic success. Finally, Trustee Rivas congratulated Trustee Crowe for his 10 years of service and for always thinking about providing OMSD students a unique experience.

Trustee Rivas presented Trustee Crowe a certificate of appreciation on behalf of the Board, Superintendent Dr. Hammond and the OMSD family.

Trustee Crowe shared that during his entire tenure on the Board he has been concerned with the negative things and that OMSD has done good things, but is not the best district. Trustee Crowe directed his comments towards Trustee Alvarado and Trustee Brake and shared that the purpose of serving on the Board is not to rally in support of administration. He shared that there are serious problems in the District and that the Board is not the same as when Trustee Brake was previously on the Board. Trustee Crowe shared that he felt it was very political. Trustee Crowe expressed his concerns with the Kindergarten program, that he believes the District is operating in the red, and relationship between teachers and CSEA is not good. Trustee Crowe hopes the newly elected Trustees in the contested areas will address the bad things because good things will happen regardless.

L. SUPERINTENDENT'S COMMENTS

Superintendent Dr. Hammond congratulated students for their academic success and asked John Egan and Chris Vargas to extend his gratitude to their memberships. Superintendent Dr. Hammond shared that the student success is attributed to a great school environment and the hard work and support of teachers and classified staff.

Superintendent Dr. Hammond shared that the state allocated grant funding in the amount of approximately \$82 million dollars state-wide, to support school districts at a local level. San Bernardino County was allocated about \$3.2 million dollars. Thanks to Mrs. Lipschultz efforts, OMSD will be the recipient of \$189,000 to support training and transition of MTSS.

Superintendent Dr. Hammond thanked Trustee Crowe for his efforts and support in bringing him to Southern California to be closer to his family and his many years of service.

M. INFORMATION/ANNOUNCEMENTS

M1. Proposed Calendar of Regular Meetings of the Board of Trustees for the 2019 Calendar Year.

M2. Future Agenda Items

(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)

M3. **Next Regular Board Meeting**

December 6, 2018 at 7:00 PM (Open Session) *

Chino Basin Water Conservation District

4594 San Bernardino Street, Montclair, California 91763

***Time and location may change. Please refer to posted agenda.**

N. ADJOURNMENT

On a motion from Trustee Galvez and a second by Trustee Sanchez, the Board Meeting adjourned at 8:02 PM, by a unanimous roll call vote of 4-0-0.

ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES

Kristen “Kris” Brake, Board Clerk

James Q. Hammond, Ed.D, Superintendent/Board Secretary

BOARD APPROVED: _____

Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.

Consent Calendar
(b) Business Services

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Purchasing and Contracts Report

REQUESTED ACTION

Approve the contracts listed in the Purchasing and Contracts Report.

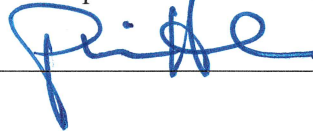
BACKGROUND INFORMATION

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

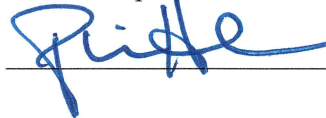
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report.

Approved by: James Q. Hammond, Superintendent



Purchasing and Contracts Report

January 10, 2019

The following contracts are included in the January 10, 2019 agenda and are available under separate cover:

1. Notice of Completion for PO 391374 with **OWEN ELECTRIC INC.**, for disconnection of main switch gear at Euclid Elementary School. At a final cost of \$19,678.20. [Originator: Purchasing/Fund: General]
2. Notice of Completion for PO 391646 with **K.E. RODGERS** for vent repair at Food & Nutrition Services. At a final cost of \$16,528. [Originator: Purchasing/Fund: General]
3. Notice of Completion for PO 393063 with **OWEN ELECTRIC INC.**, for emergency electrical repairs at Euclid Elementary School. At a final cost of \$29,589.68. [Originator: Purchasing/Fund: General]
4. Change order No. 2 (deductive) and Notice of Completion for Contract C-156-285A with **CONVERGEONE, INC.**, for Cisco network switches and Xirrus wireless access points District wide. At a final cost of \$3,437,684.75. [Originator: Purchasing/Fund: E-Rate/General]
5. Award of Bid and Contract C-189-372, Project K002.1 with **INTERPIPE CONTRACTING, INC.**, for Vernon Middle School Health and Learning Center – CCD-001B Storm Water Treatment System, Category 18. Effective January 11, 2019 through March 31, 2019. Total cost not to exceed \$163,000. [Originator: Purchasing/Fund: Building]
6. Contract C-189-410 with **LUNCH ASSIST, INC.**, for consultation services for the Administrative Review Preparations of the National School Lunch and Breakfast Program Triennial Audit. Effective January 11, 2019 through June 30, 2019. Total cost not to exceed \$2,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
7. Contract C-189-412 with **BLACKBOARD INC.**, for web hosting, website management software and support for the District website. Effective January 1, 2019 through December 31, 2019. Total cost not to exceed \$38,800. [Originator: Information Services/Fund: General]
8. Contract C-189-413 with **ZOOM VIDEO COMMUNICATIONS, INC.**, to provide conferencing services for District and school events. Effective July 5, 2018 through July 4, 2019. Total cost not to exceed \$9,000. [Originator: Information Services/Fund: General]
9. Contract C-189-414 with **BLACKBOARD, INC.**, for ConnectEd parent notification system. Effective February 16, 2019 through February 15, 2020. Total cost not to exceed \$39,830. [Originator: Information Services/Fund: General]
10. Contract C-189-415 with **DIGITAL NETWORKS GROUP, INC.**, to provide and install an audiovisual system in conference room D1/D2 at the Homer F. Briggs Center. Effective January 10, 2019 through June 30, 2019. Total cost not to exceed \$22,000. [Originator: Information Services/Fund: General]
11. Contract C-189-416 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: 2018 National School Lunch Program Equipment Assistance. Effective January 1, 2019 through September 1, 2019. Grant in the amount of \$91,896. [Originator: Food & Nutrition Services/Fund: Cafeteria]

Purchasing and Contracts Report

January 10, 2019

12. Contract C-189-417 with **SPLASHTOP, INC.**, software for Teachers to control their computers from an iPad or tablet and share their screen to student devices for increased student engagement. Effective January 10, 2019 through January 9, 2020. Total cost not to exceed \$500. [Originator: Information Services/Fund: General]
13. Contract C-189-423 with **NEWELL CANFIELD** to provide support for student social and emotional needs through counseling, classroom feedback and community outreach and to support school-wide attendance initiatives and research and consult with school regarding resources for families in crisis and need. Consultant will provide parent training on community resources, emotional health, and behavioral support at home. Effective January 11, 2019 through May 23, 2019. Total cost not to exceed \$12,000. [Originator: Business Services/Fund: General]
14. Contract C-189-424 with **STIFEL, NICOLAUS & COMPANY, INC.**, to serve as underwriter for Engagement Relating to Election of 2016 General Obligation Bonds, Series B. Effective December 1, 2018 through June 30, 2019. Total cost not to exceed \$100,000 to be paid from bond proceeds. [Originator: Business Services/Fund: General Obligation bond proceeds]
15. Contract C-189-425 with **PROJECT VOICE** to provide a poetic performance designed to improve language skills, collaboration, and listening skills through poetry. Effective only on January 16, 2019. Total cost not to exceed \$400. [Originator: Business Services/Fund: General]
16. Contract C-189-426 with **WHIZZ EDUCATION** for Math-Whizz Tutoring program license at Central Language Academy. Effective January 9, 2019 to January 9, 2020. Total cost not to exceed \$12,500. [Originator: Business Services/Fund: SES]
17. Contract C-189-427 with **DISNEY YOUTH EDUCATION SERVICES** for Ramona Elementary School students to take an educational behind-the-scenes tour of the Disney animation studio. Effective only on April 25, 2019. Total cost not to exceed \$9,720. [Originator: Business Services/Fund: General]
18. Contract C-189-428 with **CHINESE LANGUAGE ACADEMY** to implement the Mandarin Immersion program by establishing on-site programs in Chinese language and culture for students. Effective January 19, 2019 through May 19, 2019. Total cost not to exceed \$25,000. [Originator: Business Services/Fund: General]
19. Contract C-189-431 with **CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION** for delivery of professional development to support the Dual Immersion programs. Effective December 1, 2018 through June 30, 2019. Total cost not to exceed \$7,000. [Originator: Learning & Teaching/Fund: General]
20. Contract C-189-432 with **INTERNATIONAL BACCALAUREATE ORGANIZATION** for the delivery of professional development in support of the District's IB program at Wiltsey Middle School. Effective January 11, 2019 through June 30, 2019. Total cost not to exceed \$8,350. [Originator: Learning & Teaching/Fund: General]
21. Contract C-189-433 with **ABILITY FIRST CAMP PAIVIKA** to provide outdoor educational activities, including overnight camp, for students in special education programs. The educational activities provide experiences to strengthen the physical, social, and emotional development of students in the special education programs. Effective May 1, 2019 through May 3, 2019. Total cost not to exceed \$4,500. [Originator: OMSD-SELPA/Fund: Special Education/General]

Purchasing and Contracts Report

January 10, 2019

22. Contract C-189-434 with **CDW-G, LLC** for support and licensing of District wireless internet Access for Guest Wi-Fi. Effective December 15, 2018 through December 14, 2019. Total cost not to exceed \$2,000. [Originator: Information Services/Fund: General]
23. Contract C-189-435 with **OBJECTIVE ARTS, INC.**, for web-based software automating the management of behavioral health assessments and analytics. Effective January 1, 2019 through December 31, 2019. Total cost not to exceed \$12,500. [Originator: Learning & Teaching/Fund: General]
24. Contract C-189-436 with **SAN BERNARDINO COUNTY DISTRICT ADVOCATES FOR BETTER SCHOOLS (SANDABS)** for membership for the 2018-2019 school year. Effective July 1, 2018 through June 30, 2019. Total cost not to exceed \$2,000. [Originator: Superintendent's Office/Fund: General]
25. Contract C-189-440 with **MICHAEL SCOTT** to provide services related to the Mandarin Immersion program including recruiting/retaining appropriately credentialed teachers, marketing the Mandarin Immersion program, facilitating parent orientation meetings and developing curriculum. Effective January 11, 2019 through June 30, 2019. Total cost not to exceed \$16,000. [Originator: Business Services/Fund: Title IV]
26. Amendment M1 to Contract C-189-325 with **PARENTS ALLIANCE INC.**, to provide digital learning and financial literacy workshops to parents at Ramona Elementary School. Amendment to increase services and cost. Effective October 9, 2018 through February 22, 2019. Cost of amendment not to exceed \$650 for a total revised cost not to exceed \$1,300. [Originator: Business Services/Fund: General]
27. Correction to Change Order No. 1 (additive) and Notice of Completion for Contract C-167-468A, Projects K004, K005, K006, K010, K012, K013, K016, K017, K020 and K023 with **ECONO FENCE, INC.** for Perimeter Fencing and Drinking Fountain Upgrades at Various Sites, Package 2, Category 1 Site Fencing at Berlyn, Bon View, Buena Vista, Del Norte, El Camino, Elderberry, Haynes, Howard, Lincoln and Mission elementary schools. Correction is to final cost of \$1,026,226.72. [Originator: Purchasing/Fund: Building]
28. Correction to Contract C-189-374 with **THOR'S REPTILE FAMILY** to provide assemblies for students at Monte Vista Elementary School. Correction is to Contract Number. The assemblies are aligned to and support the science curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Total cost not to exceed \$400. [Originator: Business Services/Fund: Donations]

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Acceptance of Gifts/Donations**

REQUESTED ACTION

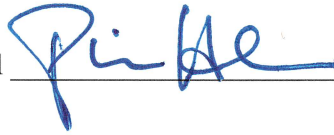
Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

BACKGROUND INFORMATION

In accordance with Board Policy/Administrative Regulation 3290, the administration presents all donations made to the District by individuals and organizations to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President sends a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

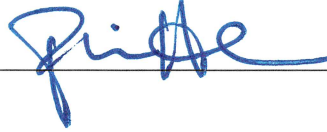
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ACCEPTANCE OF GIFTS/DONATIONS

Submitted to the Board of Trustees for Approval on January 10, 2019

| Name of Donor | School/Department | Designated Use | Monetary/Items Donated |
|-------------------------------|--------------------------------|-----------------------|-------------------------------|
| Walmart Community Grants Team | Learning & Teaching | General Use | \$1,000 |
| Cal Poly Pomona Foundation | Monte Vista Elementary School | Field Trips | \$2,000 |
| Vista Grande PTA | Vista Grande Elementary School | Field Trips | \$163.25 |

(Ref. b 4.2)

*For non-monetary items estimated values are provided by the donors.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Budget Adjustments – October 2018 to November 2018

REQUESTED ACTION

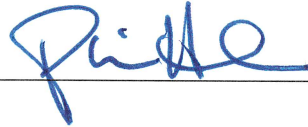
Approve budget adjustments to the District's budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

BACKGROUND INFORMATION

Education Code sections 42600-42602 authorize the Board to approve necessary budget adjustments that increases, decreases, or adjusts the District's budgeted revenues, expenditures and fund balances.

Throughout the fiscal year, adjustments to the District's budget are necessary to reflect any changes in the revenue and expenditure assumptions. Examples of common adjustments range from changes in State revenue assumptions, to changes in expenditure estimates due to collective bargaining agreements, to updated actuarial information. All District fund types are subject to budget adjustments, and as needed are presented as Exhibit 'A' for approval/ratification.

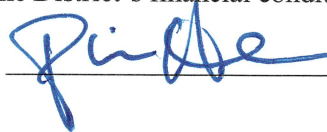
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

Preparing and presenting budget adjustments have no direct financial impact; rather, any budget increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve budget adjustments to the District's budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

Approved by: James Q. Hammond, Superintendent



Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Unrestricted)**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|-------------------|--------------------|
| <u>Revenues</u> | | | |
| LCFF | 2,124,484 | 982 | 2,123,502 |
| Federal Revenue | - | - | - |
| Other State Revenue | 145,395 | 3,093,742 | (2,948,347) |
| Other Local Revenue | 38,900 | 10,631 | 28,269 |
| Other Sources and Transfers In | 238,969 | 285,642 | (46,673) |
| Subtotals – Revenues | <u>2,547,748</u> | <u>3,390,997</u> | <u>(843,249)</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | 2,905,653 | 5,288,035 | (2,382,382) |
| Classified Salaries | 552,284 | 805,733 | (253,449) |
| Employee Benefits | 1,613,362 | 2,923,273 | (1,309,911) |
| Books and Supplies | 1,187,044 | 4,005,617 | (2,818,573) |
| Other Operating Expenditures | 2,517,476 | 487,288 | 2,030,188 |
| Capital Outlay | 156,575 | 900,000 | (743,425) |
| Other Uses and Transfers Out | 923,481 | 429,995 | 493,486 |
| Subtotals – Expenditures | <u>9,855,875</u> | <u>14,839,941</u> | <u>(4,984,066)</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>4,140,817</u> |

General description of above budget transfers, increases and decreases:

Local Control Funding Formula (LCFF) revenues increased based on the State Budget Adoption. Additional ongoing LCFF revenue was allocated and one-time mandated reimbursement funding was reduced from May Revise, which resulted in a decrease in Other State Revenue. Expenditures were adjusted based on updated current year projections. Books and Supplies expenditure decreased based on the reduction in one-time mandated funding. Net decrease to certificated salary budget, including EPA and Lottery, based on encumbered salaries. All other expenditure adjustments were made based on reclassifications among major object expenditure categories.

(Ref. b 5.2)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Restricted)**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|-------------------|------------------|--------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | 784,809 | 6,232 | 778,577 |
| Other State Revenue | 1,259,427 | 60,337 | 1,199,090 |
| Other Local Revenue | 71,346 | - | 71,346 |
| Other Sources and Transfers In | 331,059 | 284,386 | 46,673 |
| Subtotals – Revenues | <u>2,446,641</u> | <u>350,955</u> | <u>2,095,686</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | 1,954,424 | 1,175,739 | 778,685 |
| Classified Salaries | 1,979,735 | 1,363,782 | 615,953 |
| Employee Benefits | 1,692,927 | 1,869,500 | (176,573) |
| Books and Supplies | 5,296,357 | 4,420,965 | 875,392 |
| Other Operating Expenditures | 323,433 | 160,567 | 162,866 |
| Capital Outlay | 781,625 | - | 781,625 |
| Other Uses and Transfers Out | 302,625 | 167,231 | 135,394 |
| Subtotals – Expenditures | <u>12,331,126</u> | <u>9,157,784</u> | <u>3,173,342</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>(1,077,656)</u> |

General description of above budget transfers, increases and decreases:

Revenues were adjusted to reflect deferred revenue/carryover from categorical programs of the prior year as well as adjust current year award allocation. Expenditures were increased as a result of carryover from both deferred revenue categorical programs and ending fund balance categorical programs from the prior year. Proposition 39 expenditures were increased to reflect the spending of the remaining funds. In addition, various expenditure adjustments were made based on reclassifications among major object expenditure categories.

(Ref. b 5.3)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Child Development**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|------------------|-------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | 4,808 | - | 4,808 |
| Other State Revenue | 146,384 | - | 146,384 |
| Other Local Revenue | 113,810 | - | 113,810 |
| Other Sources and Transfers In | - | 325,287 | (325,287) |
| Subtotals – Revenues | 265,002 | 325,287 | (60,285) |
| <u>Expenditures</u> | | | |
| Certificated Salaries | 8,510 | 55,126 | (46,616) |
| Classified Salaries | 19,785 | 69,347 | (49,562) |
| Employee Benefits | 75,019 | 126,269 | (51,250) |
| Books and Supplies | 57,826 | 68,802 | (10,976) |
| Other Operating Expenditures | 15,872 | 7,642 | 8,230 |
| Capital Outlay | - | - | - |
| Other Uses and Transfers Out | 15,788 | 9,467 | 6,321 |
| Subtotals – Expenditures | 192,800 | 336,653 | (143,853) |
| Net Increase/(Decrease) to Fund Balance | | | 83,568 |

General description of above budget transfers, increases and decreases:

Revenues and expenditures estimates were both decreased to reflect updated projections in income and expenditures.

(Ref. b 5.4)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Cafeteria**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|------------------|-------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | - | - | - |
| Other State Revenue | - | - | - |
| Other Local Revenue | - | - | - |
| Other Sources and Transfers In | - | - | - |
| Subtotals – Revenues | - | - | - |
| <u>Expenditures</u> | | | |
| Certificated Salaries | - | - | - |
| Classified Salaries | 6,687 | 22,858 | (16,171) |
| Employee Benefits | 16,171 | - | 16,171 |
| Books and Supplies | 1,767,335 | 2,248 | 1,765,087 |
| Other Operating Expenditures | 26,319 | 26,048 | 271 |
| Capital Outlay | 122,845 | - | 122,845 |
| Other Uses and Transfers Out | - | 119 | (119) |
| Subtotals – Expenditures | 1,939,357 | 51,273 | 1,888,084 |
| Net Increase/(Decrease) to Fund Balance | | | (1,888,084) |

General description of above budget transfers, increases and decreases:

Routine budgeted expenditure adjustments made between major object categories based on updated current year projections.

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Bond**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|-------------------|-------------------|-------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | - | - | - |
| Other State Revenue | - | - | - |
| Other Local Revenue | 1,000 | - | 1,000 |
| Other Sources and Transfers In | 35,000,000 | - | 35,000,000 |
| Subtotals – Revenues | <u>35,001,000</u> | <u>-</u> | <u>35,001,000</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | - | - | - |
| Classified Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Books and Supplies | - | - | - |
| Other Operating Expenditures | 1,011,458 | 1,643,114 | (631,656) |
| Capital Outlay | 34,187,242 | 16,663,021 | 17,524,221 |
| Other Uses and Transfers Out | - | - | - |
| Subtotals – Expenditures | <u>35,198,700</u> | <u>18,306,135</u> | <u>16,892,565</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>18,108,435</u> |

General description of above budget transfers, increases and decreases:

Revenue in Other Sources and Transfer In represents the estimated future Measure K proceeds. Budgeted expenditures increased to account for future project expenditures.

(Ref. b 5.6)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Capital Facilities**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|------------------|-------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | - | - | - |
| Other State Revenue | - | - | - |
| Other Local Revenue | 122,514 | - | 122,514 |
| Other Sources and Transfers In | - | - | - |
| Subtotals – Revenues | <u>122,514</u> | <u>-</u> | <u>122,514</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | - | - | - |
| Classified Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Books and Supplies | 25,000 | 25,000 | - |
| Other Operating Expenditures | 54,000 | 192,550 | (138,550) |
| Capital Outlay | 405,000 | 266,450 | 138,550 |
| Other Uses and Transfers Out | - | - | - |
| Subtotals – Expenditures | <u>484,000</u> | <u>484,000</u> | <u>-</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>122,514</u> |

General description of above budget transfers, increases and decreases:

Revenues and corresponding expenditures increased to account for additional developer fee collections.

(Ref. b 5.7)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **School Facilities**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|------------------|--------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | - | - | - |
| Other State Revenue | - | - | - |
| Other Local Revenue | 92,000 | - | 92,000 |
| Other Sources and Transfers In | - | - | - |
| Subtotals – Revenues | <u>92,000</u> | <u>-</u> | <u>92,000</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | - | - | - |
| Classified Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Books and Supplies | 110,000 | 10,000 | 100,000 |
| Other Operating Expenditures | 2,515,000 | 1,755,000 | 760,000 |
| Capital Outlay | 5,827,000 | 3,698,658 | 2,128,342 |
| Other Uses and Transfers Out | - | - | - |
| Subtotals – Expenditures | <u>8,452,000</u> | <u>5,463,658</u> | <u>2,988,342</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>(2,896,342)</u> |

General description of above budget transfers, increases and decreases:

Capital expenditures increased to cover additional project related costs. Routine budgeted revenues and expenditure adjustments made between major object categories based on updated current year projections.

(Ref. b 5.8)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve Capital Outlay**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|------------------|-------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | - | - | - |
| Other State Revenue | - | - | - |
| Other Local Revenue | 1,729 | - | 1,729 |
| Other Sources and Transfers In | 900,000 | - | 900,000 |
| Subtotals – Revenues | <u>901,729</u> | <u>-</u> | <u>901,729</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | - | - | - |
| Classified Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Books and Supplies | - | - | - |
| Other Operating Expenditures | 914,700 | - | 914,700 |
| Capital Outlay | 30,000 | - | 30,000 |
| Other Uses and Transfers Out | - | - | - |
| Subtotals – Expenditures | <u>944,700</u> | <u>-</u> | <u>944,700</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>(42,971)</u> |

General description of above budget transfers, increases and decreases:

Capital revenues and expenditures increased to cover additional project related costs for the Voice Over Internet Protocol installation.

(Ref. b 5.9)

Exhibit A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

Budget Adjustments

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Self-Insurance**

Period Covered: **October 1, 2018 – November 30, 2018**

| | <u>Increases</u> | <u>Decreases</u> | <u>Net Change</u> |
|---|------------------|------------------|-------------------|
| <u>Revenues</u> | | | |
| LCFF | - | - | - |
| Federal Revenue | - | - | - |
| Other State Revenue | - | - | - |
| Other Local Revenue | 104,522 | 492 | 104,030 |
| Other Sources and Transfers In | - | - | - |
| Subtotals – Revenues | <u>104,522</u> | <u>492</u> | <u>104,030</u> |
| <u>Expenditures</u> | | | |
| Certificated Salaries | - | - | - |
| Classified Salaries | - | - | - |
| Employee Benefits | - | - | - |
| Books and Supplies | - | - | - |
| Other Operating Expenditures | - | - | - |
| Capital Outlay | - | - | - |
| Other Uses and Transfers Out | - | - | - |
| Subtotals – Expenditures | <u>-</u> | <u>-</u> | <u>-</u> |
| Net Increase/(Decrease) to Fund Balance | | | <u>104,030</u> |

General description of above budget transfers, increases and decreases:

Budgeted revenues increased to account for the collection of additional payments for the administration of our workers' compensation program.

(Ref. b 5.10)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Signature Authorization Changes**

REQUESTED ACTION

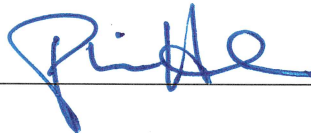
Approve the Signature Authorization Changes, effective December 14, 2018.

BACKGROUND INFORMATION

Education Code sections 39656 and 44032 require the Board of Trustees designate particular employees to be authorized to sign certain documents. When changes occur in staff, the District's authorized signatures must be updated.

Exhibit A, "Signature Authorization Changes," contains the necessary changes in authorization for signing documents and bank accounts.

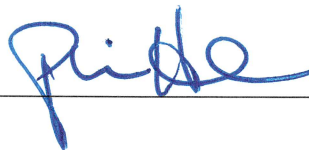
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS:

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the Signature Authorization Changes, effective December 14, 2018.

Approved by: James Q. Hammond, Superintendent



Exhibit A
ONTARIO-MONTCLAIR SCHOOL DISTRICT
SIGNATURE AUTHORIZATION CHANGES
Effective as of December 14, 2018

| Document | Currently Authorized | Add/Change | Delete |
|---|--|---------------|-----------------|
| Certification of Board Minutes | James Q. Hammond Hector Macias Philip Hillman Elvia M. Rivas Alfonso Sanchez | Kristen Brake | Alfonso Sanchez |
| Accounts Payable Orders | James Q. Hammond - No Limitations U.R. Hector Macias- No Limitations U.R. Philip Hillman - No Limitations U.R. Vanessa Eastland - No Limitations U.R. Craig Misso- No Limitations U.R. Veronica Castro Justin Spencer | | |
| Payroll Orders | James Q. Hammond - No Limitations U.R. Hector Macias - No Limitations U.R. Philip Hillman - No Limitations U.R. Vanessa Eastland - No Limitations U.R. Craig Misso - No Limitations U.R. Juliet Orozco | | |
| "S" Account (Voluntary Payroll Deductions) | Philip Hillman Vanessa Eastland Justin Spencer | | |
| Notice of Employment (All Categories) | James Q. Hammond Hector Macias Philip Hillman Vanessa Eastland Robert Gallagher | | |
| Purchase Orders (Duration/Limit) U.R. = <i>Until Rescinded</i> | James Q. Hammond - No Limitations U.R. Philip Hillman - No Limitations U.R. Vanessa Eastland - No Limitations U.R. Craig Misso - No Limitations U.R. Angie Redelsperger No Limitations U.R. | | |
| Journal Entries | James Q. Hammond Hector Macias Philip Hillman Vanessa Eastland Veronica Castro Justin Spencer | | |
| Interfund Transfers | James Q. Hammond - No Limitations U.R. Hector Macias - No Limitations U.R. Philip Hillman - No Limitations U.R. Vanessa Eastland - No Limitations U.R. Veronica Castro Justin Spencer | | |
| Budget Transfers | James Q. Hammond - No Limitations U.R. Hector Macias - No Limitations U.R. Philip Hillman - No Limitations U.R. Vanessa Eastland - No Limitations U.R. Veronica Castro Justin Spencer | | |
| Secure ID Issued (Secure ID Keys) | Philip Hillman Vanessa Eastland Veronica Castro Justin Spencer | | |
| Contracts (Duration/Limit) U.R. = <i>Until Rescinded</i> | James Q. Hammond - No Limitations U.R. Hector Macias - No Limitations U.R. Philip Hillman - No Limitations U.R. Vanessa Eastland - No Limitations U.R. Craig Misso - No Limitations U.R. Angie Redelsperger - No Limitations U.R. | | |
| Revolving Cash Fund Custodian | James Q. Hammond | | |
| State Allocation Board | James Q. Hammond Philip Hillman Vanessa Eastland Craig Misso | | |
| Ca Env. Quality Act (CEQA) Documents Including: Ca Env. Quality Act (CEQA) Notices of Exemption Ca Env. Quality Act (CEQA) Negative Declarations | James Q. Hammond Philip Hillman Vanessa Eastland Craig Misso | | |
| Interfund Transfers | James Q. Hammond Philip Hillman Vanessa Eastland Craig Misso | | |

Exhibit A
ONTARIO-MONTCLAIR SCHOOL DISTRICT
SIGNATURE AUTHORIZATION CHANGES
 Effective as of December 14, 2018

| Document | Currently Authorized | Add/Change | Delete |
|---|--|------------|--------|
| CA Department of Education Facilities Documents | James Q. Hammond | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Craig Misso | | |
| Division of State Architect (DSA) | James Q. Hammond | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Craig Misso | | |
| Storm Water Resources Control Board (SWRCB) | Phil Hillman | | |
| | Craig Misso | | |
| Bank Accounts | | | |
| Bank Accounts | Currently Authorized | Add/Change | Delete |
| Clearing Account | James Q. Hammond | | |
| | Hector Macias | | |
| | Tamera Lipschultz | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Craig Misso | | |
| | Veronica Castro | | |
| | Justin Spencer | | |
| Revolving Cash Account | James Q. Hammond | | |
| | Hector Macias | | |
| | Tamera Lipschultz | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Craig Misso | | |
| | Veronica Castro | | |
| | Justin Spencer | | |
| Student Body Accounts | James Q. Hammond | | |
| | Hector Macias | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Craig Misso | | |
| | Veronica Castro | | |
| Student Body Accounts (Middle Schools) | James Q. Hammond | | |
| | Hector Macias | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Craig Misso | | |
| | Veronica Castro | | |
| OMSD Student Welfare Fund-Health Services | James Q. Hammond | | |
| | Hector Macias | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | J.Steve Garcia | | |
| | Rhonda Cleeland | | |
| | Veronica Castro | | |
| | Justin Spencer | | |
| Trust Account for Loans to Certificated Employees | James Q. Hammond | | |
| | Hector Macias | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| Food Services Accounts | Two Signatures Required including one of the following: | | |
| | James Q. Hammond | | |
| | Hector Macias | | |
| | Philip Hillman | | |
| | Vanessa Eastland | | |
| | Veronica Castro | | |
| | Justin Spencer | | |
| | Plus one of the following: | | |
| | Sara Maragni | | |
| | Lisa Moreno | | |
| | Munira Bengali | | |

Consent Calendar

(c) Human Resources

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Certificated Personnel Recommendations Report #CERT189-0110**

REQUESTED ACTION

Approve Certificated Personnel Recommendations.

EMPLOYMENT

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|--------------------------|-------------------------|
| Adrian Lopez | Teacher/Vina Danks | 01/07/2019 |

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|--------------------------|-------------------------|
| None. | | |

CERTIFICATED SUBSTITUTES

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|------------------------|--------------------------|-------------------------|
| Tina Babcock | Substitute Teacher | 12/19/2018 |
| Carrie Black | Substitute Teacher | 12/14/2018 |
| Elena Bui | Substitute Teacher | 01/07/2019 |
| Regina Castro Morales | Substitute Teacher | 12/13/2018 |
| Cherry Cha | Substitute Teacher | 12/11/2018 |
| Samantha Chaffino | Substitute Teacher | 12/10/2018 |
| Jose Hernandez Iniguez | Substitute Teacher | 12/10/2018 |
| Sylvia Hong | Substitute Teacher | 12/18/2018 |
| Wayne Keller | Substitute Teacher | 12/11/2018 |
| Brianne Linn | Substitute Teacher | 11/12/2018 |
| Dylan Machado | Substitute Teacher | 12/13/2018 |
| Casey McPherson | Substitute Teacher | 12/07/2018 |
| Noemi Perez | Substitute Teacher | 12/20/2018 |
| Xochitl Perez | Substitute Teacher | 12/11/2018 |
| Ashley Pruett | Substitute Teacher | 12/20/2018 |
| Adriana Urrutia | Substitute Teacher | 12/07/2018 |

Certificated Personnel Recommendations Report #CERT189-0110

January 10, 2019

REQUESTS FOR LEAVE OF ABSENCE

| <u>NAME</u> | <u>LEAVE REQUEST</u> | <u>EFFECTIVE</u> |
|--------------------|--|-------------------------|
| Deseran Jeanne | Teacher/Kingsley Medical Leave | 12/17/2018-01/20/2019 |
| Ruben Medina | Teacher/Del Norte Medical Leave | 11/28/2018-01/07/2019 |
| Gloria Torres | Teacher/Elderberry Medical Leave | 12/03/2018-01/07/2019 |
| Jennifer Torres | Teacher/Del Norte Extended Medical Leave | 12/15/2018-01/22/2019 |
| Jennifer Torres | Teacher/Del Norte FMLA Leave | 01/23/2019-03/22/2019 |
| Claudia Valerio | Nurse/Family Collaborative Services Medical Leave | 01/07/2019-02/02/2019 |

REVISED APPROVED LEAVE OF ABSENCE

| <u>NAME</u> | <u>LEAVE REQUEST</u> | <u>EFFECTIVE</u> |
|--------------------|-----------------------------|-------------------------|
| None. | | |

AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>SUBJECT</u> | <u>EFFECTIVE</u> |
|--------------------|--------------------------|-----------------------|-------------------------|
| None. | | | |

VARIABLE TERM WAIVER

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|--------------------------|-------------------------|
| Adrian Lopez | Vina Danks | 01/07/2019 |

SUBSEQUENT VARIABLE TERM WAIVER

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|--------------------------|-------------------------|
| None. | | |

Certificated Personnel Recommendations Report #CERT189-0110

January 10, 2019

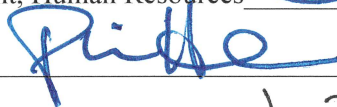
RETIREMENT, RESIGNATION, RELEASE AND TERMINATION

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|-----------------|--|------------------|
| Monica Ford | Teacher/Vista Grande | 05/28/2019 |
| Madeline Gillum | Teacher/Sultana | 05/24/2019 |
| Jennifer Moore | SDC Teacher/Lincoln (Correction to date) | 12/20/2018 |

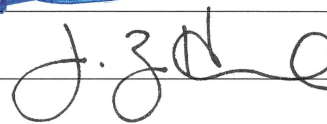
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



Reviewed by: Phil Hillman, Chief Business Official



Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Classified Personnel Recommendations Report #CLA189-0110**

REQUESTED ACTION

Approve Classified Personnel Recommendations.

EMPLOYMENT

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|-------------------------------|-------------------------|
| Carolina Adame | Attendance Technician/De Anza | 01/07/2019 |
| Koral Heath | Proctor/Berlyn | 01/07/2019 |

ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|---|-------------------------|
| Brittine Beltran | Proctor/Mariposa 3.25 hours to 3.5 hours | 01/07/2019 |
| Christina Cortez | Proctor/Haynes 2 hours to 3 hours | 12/01/2018 |
| Joyce Forman | Proctor/Mariposa 3.25 hours to 3.5 hours | 01/07/2019 |
| Clarence Gonzalez | Proctor/Mariposa 3.5 hours to 3.75 hours | 01/07/2019 |
| Josefina Gonzalez | Proctor/Mariposa 3.25 hours to 3.5 hours | 01/07/2019 |
| Aurelia Guevara | Proctor/Haynes 2 hours to 3 hours | 12/01/2018 |
| Janet Jones | Proctor/Mariposa 3.25 hours to 3.5 hours | 01/07/2019 |
| Teri Warren | IA-Learning Needs/Oaks 4 hours to 6.5 hours | 12/03/2018 |
| Lilian Zarceno | Proctor/Mariposa 3.25 hours to 3.5 hours | 01/07/2019 |

CLASSIFIED SUBSTITUTES

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|--------------------|---|-------------------------|
| Shelby Bassett | Substitute Instructional Aide | 12/18/2018 |
| Farrah Blancaneaux | Substitute Health Services | 12/06/2018 |
| Amanda Fabre | Substitute Instructional Aide/Behavior Intervention Special Orthopedic Asst./Special Needs | 01/07/2019 |
| Esmeralda Galan | Substitute Instructional Aide/Early Childhood Educ. Asst. | 12/07/2018 |
| Vanessa Govea | Substitute Food Services | 12/07/2018 |
| Brian Maes | Substitute Custodian | 12/11/2018 |
| Eileen Ruiz | Substitute Custodian | 12/11/2018 |

(Ref. c 2.1)

Classified Personnel Recommendations Report #CLA189-0110
January 10, 2019

REQUEST FOR LEAVE OF ABSENCE

| <u>NAME</u> | <u>LEAVE REQUEST</u> | <u>EFFECTIVE</u> |
|--------------------|--|-------------------------|
| Gladys Anomuneze | IA-Behavior Intervention/El Camino FMLA Leave | 01/07/2019-02/01/2019 |
| Elizabeth Bailey | Human Resources Technician/Briggs-HR Medical Leave | 12/18/2018-01/16/2019 |
| Sonia Benavides | Proctor/Vina Danks Medical Leave | 12/11/2018-01/03/2019 |
| Carmen Flores | IA-Preschool Inclusion/Ramona Unpaid Leave | 04/08/2019-05/08/2019 |
| Johnna Gonzales | Car Driver/Family Collaborative Services Medical Leave | 12/07/2018-04/17/2019 |
| Ronda Heck | Food Service Asst. II/Oaks Extended Medical Leave | 01/07/2019-02/07/2019 |
| Micaela Hernandez | School Office Asst. II/De Anza Extended Medical Leave | 11/27/2018-01/06/2019 |
| Miriam Martin | Library Media Asst./Central Medical Leave | 12/18/2018-01/18/2019 |
| Carmen Martinez | Proctor/Edison Medical Leave | 12/18/2018-03/12/2019 |
| Elizabeth Martinez | Special Needs Program Asst./Lincoln Medical Leave | 10/24/2018-12/31/2018 |
| Tiffany Martinez | Food Service Asst. I/Berlyn Extended Medical Leave | 11/27/2018-01/04/2019 |
| Rosie Medina | Food Service Asst. II/Serrano Extended Medical Leave | 12/27/2018-03/11/2019 |
| Sherrie Mittan | Executive Asst./Transportation Extended Medical Leave | 12/31/2018-04/01/2019 |
| Laura Monroy | Lead Food Service I/Elderberry Medical Leave | 11/19/2018-12/11/2018 |
| Yadira Montano | Food Service Asst. II/Vina Danks Extended Medical Leave | 12/10/2018-12/20/2018 |
| Maria Moore | Proctor/Montera FMLA Leave | 01/07/2019-04/05/2019 |

(Ref. c 2.2)

Classified Personnel Recommendations Report #CLA189-0110
 January 10, 2019

REQUEST FOR LEAVE OF ABSENCE (continued)

| <u>NAME</u> | <u>LEAVE REQUEST</u> | <u>EFFECTIVE</u> |
|-----------------|--|-----------------------|
| Loretha Ray | Health Service Asst.-Special Needs II/Moreno Extended Medical Leave | 12/06/2018-01/18/2019 |
| Gwendolyn Ruiz | School Administrative Asst. I/Kingsley Extended Medical Leave | 12/07/2018-01/13/2019 |
| Alfredo Sanchez | Custodian/Vista Grande Extended Medical Leave | 12/17/2018-01/05/2019 |

REVISED APPROVED LEAVE OF ABSENCE

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>APPROVED DATES</u> | <u>REVISED DATES</u> |
|----------------------|---|--|--|
| Antonio Casillas Jr. | Student Mentor & Campus Asst./Briggs-L&T | 08/06/2018-05/23/2019 (4 hours per day) | 08/06/2018-05/23/2019 (Full time leave) |

RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|----------------------------|--|------------------|
| Kelly Astley | User Support Technician/Elderberry | 05/24/2019 |
| Laura Barajas | Special Needs Program Asst./Sultana | 12/06/2018 |
| Elena Bui | Instructional Asst./Mariposa | 12/31/2018 |
| Christina Cortez | Proctor/Haynes | 12/31/2018 |
| Patricia Gutierrez-Partida | Early Childhood Education Asst./Lincoln | 12/20/2018 |
| Deborah Henderson | IA-Learning Needs/Oaks | 06/30/2019 |
| Cathy Hoch | Special Needs Program Asst./Vernon | 05/23/2019 |
| Janet Kranz | IA-Learning Needs/Howard | 07/15/2019 |
| Gil Lopez | Systems Support Technician/Briggs-Information Services | 12/07/2018 |
| Victor Lopez | Custodian/Briggs-Operations | 12/14/2018 |
| John Nemetz | Carpenter/Briggs-Operations | 12/21/2018 |
| Karissa Solis | IA-Learning Needs/Sultana | 01/11/2019 |
| Taliah Ursery | Student Mentor and Campus Asst./Briggs-L&T | 12/20/2018 |
| Sylvia Valenzuela | Food Service Asst. I/Haynes | 05/23/2019 |
| Amber Ward | Instructional Asst./Del Norte | 12/20/2018 |
| Robin Wilson | Fiscal Services Specialist/Briggs-Fiscal Services | 05/02/2019 |

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

Consent Calendar

(d) Learning & Teaching

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: OMSD School Sponsored Overnight Field Trip List FT1819-05

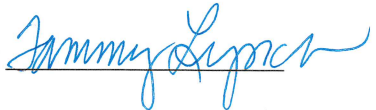
REQUESTED ACTION

Approve the OMSD School Sponsored Overnight Field Trip List FT1819-05 (Exhibit A).

BACKGROUND INFORMATION

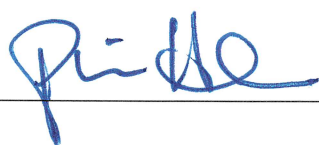
In accordance with Board Policy 6153 School-Sponsored Trips, "The Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or co-curricular activities." It further states, "Requests for all school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board."

The OMSD School Sponsored Overnight Field Trip List FT1819-05 (Exhibit A) meets the instructional objectives.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 

FINANCIAL IMPLICATIONS

None for the information presented.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the OMSD School Sponsored Overnight Field Trip List FT1819-05 (Exhibit A).

Approved by: James Q. Hammond, Superintendent 

Exhibit A

OMSD School Sponsored Overnight Field Trip List FT1819-05

January 10, 2019

| School/Department | Event and Location | Dates | Emphasis |
|---------------------------|---|---------------------------------------|------------------------------|
| Lincoln Elementary School | AbilityFirst Camp Paivika Crestline, CA | May 1, 2019 through May 3, 2019 | Science and health standards |

Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: **Adoption of Resolution 2018-19-11, 2019 Models of Excellence**

REQUESTED ACTION

Approve the adoption of Resolution 2018-19-11, 2019 Models of Excellence.

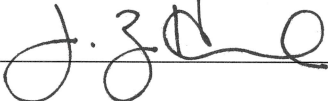
BACKGROUND INFORMATION

How do we define excellence in education? Who is doing it and how can we learn from it? These are the questions that are being addressed by the “*Campaign of Excellence*” launched by the Ontario-Montclair School District (OMSD).

One example of identifying excellence is to recognize individuals who are “paying it forward”. Through the nomination process, the selection committee identified OMSD alumni who are “paying it forward” in the OMSD community. Research shows that high expectations, positive role models, strong student-teacher relationships, and believing students will succeed have a direct positive impact on students’ academic success and in building a strong community. The 2019 Model of Excellence award recipients will be recognized and celebrated for their service and commitment to the OMSD community, for exemplifying positive role models and for continuing to inspire our students.

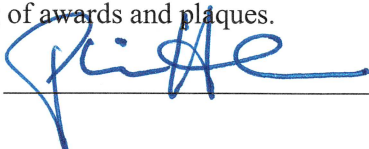
A unique dimension to the project is the public nature of celebrating excellence. The campaign will create posters of the 2019 honorees which will be unveiled at a Board of Trustees meeting in Spring 2019, and will also be distributed across the District and through social media. The goal of the Campaign of Excellence is to bring awareness to the community that excellence is at work every day in the Ontario-Montclair School District.

The Board of Trustees, in appreciation of the contributions made by the identified OMSD alumni recognizes them through the adoption of Resolution 2018-19-11, 2019 Models of Excellence (Exhibit A).

Prepared by: James Q. Hammond, Superintendent _____


FINANCIAL IMPLICATIONS

Cost to District includes printing of posters, framing of awards and plaques.

Reviewed by: Phil Hillman, Chief Business Official _____


SUPERINTENDENT’S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of Resolution 2018-19-11, 2019 Models of Excellence.

Approved by: James Q. Hammond, Superintendent _____


EXHIBIT A

ONTARIO-MONTCLAIR SCHOOL DISTRICT
"Our Community, Our Children, Our Commitment, Our Future"

Resolution 2018-19-11

2019 MODELS OF EXCELLENCE

WHEREAS, the Ontario-Montclair School District has undertaken a "*Campaign of Excellence*" initiative to promote educational equity and excellence across the Inland Empire; and

WHEREAS, the mission is to recognize excellence within the Ontario-Montclair School District and its world-class community by identifying students, staff and community members who continue to make an impact on our district; and

WHEREAS, research shows that high expectations, positive role models, strong student-teacher relationships, and believing students will succeed have a direct positive impact on students' academic success and in building a strong community; and

WHEREAS, alumni of the Ontario-Montclair School District are recognized for their success and accomplishments; and

WHEREAS, these alumni of the Ontario-Montclair School District are considered Models of Excellence; and

WHEREAS, their involvement and dedication to the OMSD communities has set the example for high standards; and

WHEREAS, they serve as positive role models to the students of the Ontario-Montclair School District; now, therefore, be it

RESOLVED that the Board of Trustees recognizes and commends these alumni as Models of Excellence for their exemplary leadership and the District thanks them for their continued support to the community of the Ontario-Montclair School District.

**FRANCES
CARREON**

**KIMBERLY
MARTINDALE**

**LANCE
McCULLOUGH**

**EARL
PHARES**

Ontario-Montclair School District Board of Trustees this 10th day of January, 2019

Elvia M. Rivas, Board President

Sonia Alvarado, Board Member

Sarah S. Galvez, Board Vice President

Alfonso Sanchez, Board Member

Kristen "Kris" Brake, Board Clerk

James Q. Hammond, Ed.D., Superintendent
Board Secretary

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: Adoption of Resolution 2018-19-12, Recognizing February 4-8, 2019 as School Counseling Week

REQUESTED ACTION

Approve the adoption of Resolution 2018-19-12, Recognizing February 4-8, 2019 as School Counseling Week.

BACKGROUND INFORMATION

School counselors help students achieve school success and plan for a career. They are a vital part of the educational process for all students as they meet personal and educational challenges. School counselors are actively engaged in helping students examine their abilities, strengths, interests, and talents. They collaborate with educators, parents, and other professionals to create safe, healthy, and supporting learning environments that strengthen connections between home, school, and the community for all students.

School counselors are certified, experienced educators with a master's degree in guidance and counseling. The combination of their training and experience makes them an integral part of the total educational program.

The Ontario-Montclair School District School Counselors play a vital role in removing barriers to learning by addressing students' academic concerns, personal and social skills and career awareness. Resolution 2018-19-12 has been prepared recognizing February 4-8, 2019 as School Counseling Week in acknowledgment of the endless efforts and dedication of the school counselors in the Ontario-Montclair School District.

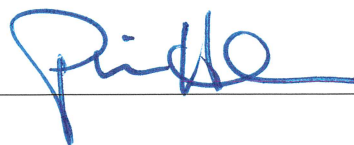
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

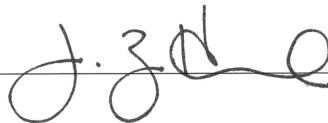
Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the adoption of Resolution 2018-19-12, Recognizing February 4-8, 2019 as School Counseling Week.

Approved by: James Q. Hammond, Superintendent



Exhibit

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Resolution 2018-19-12

Recognizing February 4-8, 2019 as

SCHOOL COUNSELING WEEK

WHEREAS, all children and youth learn best when they are healthy, supported, and receive an education that meets their individual needs; and

WHEREAS, it is imperative that society emphasizes the needs of children and youth and invest in education as a top priority; and

WHEREAS, school counselors are employed in public and private schools and assist students in reaching their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities strengths, interests, and talents; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enable all students to achieve success in school.

WHEREAS, the Ontario-Montclair School District Board of Trustees recognizes February 4-8, 2019 as School Counseling Week; and

THEREFORE BE IT RESOLVED, that the Ontario-Montclair School District Board of Trustees encourages educational communities to appropriately recognize School Counselors for the vital role they play in the personal and academic development of our District's children.

PASSED AND ADOPTED THIS 10th day of January 2019 at a regular meeting of the Board of Trustees.



Attest:

Elvia M. Rivas, President
Board of Trustee

(Ref. I 2.2)

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District**

REQUESTED ACTION

Receive for information the Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District.

BACKGROUND INFORMATION

The District has received the initial re-opener proposal from the Ontario-Montclair Teachers Association (OMTA) for negotiations with the District.

The Board of Trustees is now receiving the initial re-opener proposal from the Ontario-Montclair Teachers Association for information, as shown in Exhibit A. At the February 7, 2019 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

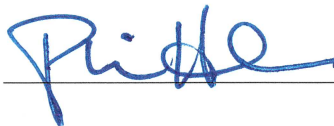
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the Ontario-Montclair Teacher Association Initial Re-Opener for the 2018-2019 Negotiations with the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A

December 2018

Initial Proposal

from the

Ontario-Montclair Teachers Association

to the

Ontario-Montclair School District

For the Master Contract effective July 1, 2016 – June 30, 2019

The Ontario-Montclair Teachers Association has an interest in opening the following articles and/or appendices of the master contract:

Article VIII, Hours of Work

Article XIV, Safety Conditions

Article XVIII, Salary Schedules and Rules

Article XX, Annual Salary Supplement – Fringe Benefits

In addition, the Association reserves the right to bring forth additional articles of mutual interest to OMSD and OMTA, or where language needs clarification.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair Teachers Association**


REQUESTED ACTION

Receive for information the Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair Teachers Association.

BACKGROUND INFORMATION


Ontario-Montclair Teachers Association has provided the District with its initial agreement re-opener proposal for negotiations with the District. The District is now introducing its recommended proposal re-opener for negotiations.

The Board of Trustees is receiving the District's recommended initial re-opener proposal to the Ontario-Montclair Teachers Association for information, as shown in Exhibit A. At the February 7, 2019 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the Ontario-Montclair School District Initial Re-Opener for the 2018-2019 Negotiations with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent 

EXHIBIT A

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
RE-OPENER PROPOSAL
TO THE
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION
FOR THE 2018-2019 SCHOOL YEAR**

January 10, 2019

In addition to standing re-openers, Article XVIII: Salary Schedule and Rules and Article XX: Annual Salary Supplement-Fringe Benefits, the Ontario-Montclair School District has an interest in opening the following articles of the master agreement to negotiate for the 2018-2019 school year.

The Ontario-Montclair School District proposes to open the following articles of the master agreement, July 1, 2016 through June 30, 2019, between the Ontario-Montclair Teachers Association:

Article III – Association Rights

Article XII –Evaluation Procedures

In addition, the District reserves the right to bring forth additional articles, appendices, and/or memoranda of understanding (MOU's) in which issues of mutual interest arise during the course of negotiation.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **California School Employee Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District**

REQUESTED ACTION

Receive for information the California School Employee Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District.

BACKGROUND INFORMATION

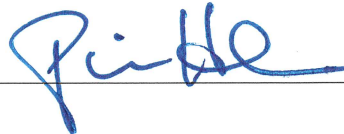
The District has received the initial re-opener proposal from the California School Employee Association for negotiations with the District.

The Board of Trustees is now receiving the initial re-opener proposal from the California School Employee Association for information, as shown in Exhibit A. At the February 7, 2019 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official 

SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the California School Employee Association Initial Re-Opener for the 2018-2019 Negotiations with the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent 

EXHIBIT A



AFL-CIO

**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS ONTARIO-MONTCLAIR
CHAPTER #108**

INITIAL PROPOSAL

2018-2019 CONTRACT REOPENERS

CSEA and its Ontario-Montclair Chapter #108, (CSEA) presents the following initial proposal to the Ontario-Montclair School District (District). CSEA reserves the right to open additional topics within the below articles during the course of the reopener agreement negotiations, subject to the appropriate notice requirements under the law and CSEA policies.

ARTICLE VI: ASSOCIATION RIGHTS

F. Release Time for Association Business - CSEA will be proposing language to expand the current process and amount of release time available to the Chapter President for Association business.

ARTICLE XVII: SALARIES AND HEALTH AND WELFARE BENEFITS

- CSEA will be proposing new language to create additional stipend benefits.
- CSEA will be proposing a salary increase.

ARTICLE XV: SAFETY AND SECURITY

CSEA will be proposing a new subsection regarding anti-bullying, definitions of bullying, and procedures to address workplace bullying.

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the California School Employees Association**

REQUESTED ACTION

Receive for information the Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the California School Employees Association.

BACKGROUND INFORMATION

California School Employees Association has provided the District with its initial agreement re-opener proposal for negotiations with the District. The District is now introducing its recommended proposal re-opener for negotiations.

The Board of Trustees is receiving the District's recommended initial re-opener proposal to California School Employees Association for information, as shown in Exhibit A. At the February 7, 2019 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

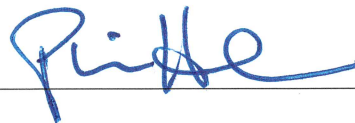
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board accept for information the Ontario-Montclair School District Initial Re-Opener for the 2018-2019 Negotiations with the California School Employees Association.

Approved by: James Q. Hammond, Superintendent

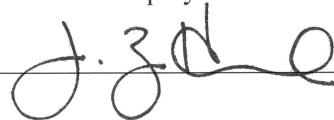


EXHIBIT A

**ONTARIO-MONTCLAIR SCHOOL DISTRICT
RE-OPENER PROPOSAL
TO THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER 108
FOR THE 2018-2019 SCHOOL YEAR**

January 10, 2019

In addition to standing re-opener, Article XVII: Salaries and Health and Welfare Benefits, the Ontario-Montclair School District has an interest in opening the following articles of the master agreement to negotiate for the 2018-2019 school year.

The Ontario-Montclair School District proposes to open the following articles of the current master agreement, July 1, 2017 through June 30, 2020, between the California School Employees Association Chapter #108:

Article X – Reclassification

Article XII – Hours and Overtime

In addition, the District reserves the right to bring forth additional articles, appendices, Transportation Handbook, and/or memoranda of understanding (MOU's) in which issues of mutual interest arise during the course of negotiation.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees
FROM: James Q. Hammond, Superintendent

SUBJECT: **First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es):** BB 9110: Terms of Office; BP 3290: Gifts, Grants and Bequests; AR 3320: Claims and Actions Against the District; AR 3460: Financial Reports and Accountability; BP 4114: Transfer; AR 4200: Classified Personnel; AR 5113: Absences and Excuses; AR 5131.41: Use of Seclusion and Restraint; BP & AR 5141.52: Suicide Prevention; BP & AR 5141.6: School Health Services; BP & AR 5144: Discipline; BP & AR 5144.1: Suspension and Expulsion/Due Process; BP 5146: Married/Pregnant Parenting Students; BP & AR 5148.3: Preschool/Early Childhood Education; BP 6142.3: Civic Education; BP & AR 6145.2: Athletic Competition; BP 6170.1: Transitional Kindergarten; BP 6178: Career Technical Education; and BP 6190: Evaluation of the Instructional Program: *(Board Policies and Administrative Regulations are included in the agenda and are provided under separate cover)*

REQUESTED ACTION

Approve the first reading of the presented Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es).

BACKGROUND INFORMATION

In accordance with Agreement the between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BP), Board Bylaws (BB), Exhibits (E), and Administrative Regulations (AR). The Board routinely adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices.

The Superintendent is recommending revisions to the following BPs, ARs, BBs, and Es:

Superintendent's Office

BB 9110: Terms of Office

Business Services

BP 3290: Gifts, Grants and Bequests
AR 3320: Claims and Actions Against the District
AR 3460: Financial Reports and Accountability

Human Resources

BP 4114: Transfer
AR 4200: Classified Personnel
AR 5113: Absences and Excuses
AR 5131.41: Use of Seclusion and Restraint
BP & AR 5141.52: Suicide Prevention
BP & AR 5141.6: School Health Services
BP & AR 5144: Discipline
BP & AR 5144.1: Suspension and Expulsion/Due Process
BP 5146: Married/Pregnant Parenting Students
BP & AR 5148.3: Preschool/Early Childhood Education

(Ref. I 7.1)

First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es) as listed

January 10, 2019

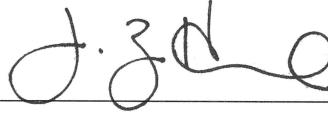
Learning & Teaching

- BP 6142.3: Civic Education
- BP & AR 6145.2: Athletic Competition
- BP 6170.1: Transitional Kindergarten
- BP 6178: Career Technical Education
- BP 6190: Evaluation of the Instructional Program

The recommended revisions have been reviewed, and it is agreed that the revisions apply to the District's current procedures and/or practices. Copies of the proposed revisions are available under separate cover and have been provided to District employee organizations. Additional copies are also available upon request in the Superintendent's Office.

These policies will be presented to the Board for second reading and adoption at the February 7, 2019 Regular Meeting of the Board of Trustees.

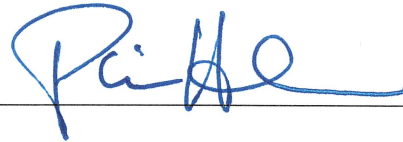
Prepared by: James Q. Hammond, Superintendent



FINANCIAL IMPLICATIONS

None.

Reviewed by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board approve the First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs), and Exhibits (Es): BB 9110: Terms of Office; BP 3290: Gifts, Grants and Bequests; AR 3320: Claims and Actions Against the District; AR 3460: Financial Reports and Accountability; BP 4114: Transfer; AR 4200: Classified Personnel; AR 5113: Absences and Excuses; AR 5131.41: Use of Seclusion and Restraint; BP & AR 5141.52: Suicide Prevention; BP & AR 5141.6: School Health Services; BP & AR 5144: Discipline; BP & AR 5144.1: Suspension and Expulsion/Due Process; BP 5146: Married/Pregnant Parenting Students; BP & AR 5148.3: Preschool/Early Childhood Education; BP 6142.3: Civic Education; BP & AR 6145.2: Athletic Competition; BP 6170.1: Transitional Kindergarten; BP 6178: Career Technical Education; and BP 6190: Evaluation of the Instructional Program.

Approved by: James Q. Hammond, Superintendent



Information/Correspondence

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: Report of Enrollment, Class Size Averages and Classes Exceeding Contract Maximums

REQUESTED ACTION

Receive for Information the Report of Enrollment, Class Size Averages, and Classes Exceeding Contract Maximums.

BACKGROUND INFORMATION

The District annually reviews enrollment and provides a summary of class size averages and program caseloads. As of October 3, 2018, the enrollment for the 2018-2019 school year, in transitional kindergarten through eighth grade, was 20,542, with an additional 709 students attending preschool, for a total enrollment of 21,251 students attending schools in the Ontario-Montclair School District. A total of 19,777 students receive instruction in general education classes and 765 students receive instruction in special education classes. At the time of the review, there were 612 elementary classes at or below the contractual maximum class sizes and 4 elementary classes exceeded the contractual maximum class sizes. There were 935 middle school classroom sections at or below the contractual maximums and 33 middle school classroom sections that exceeded the contractual maximums. However, only 3 of the 199 middle school teacher's total student contacts exceeded the contractually agreed upon maximum of 160 student contacts.

The charts below note the contractual and class size maximums. Budgeted class sizes reflect the contractual average class size to ensure class sizes do not exceed the contractual grade level maximums.

| | Class Size/Caseload Maximums | Budgeted Class Sizes |
|---------------------------|------------------------------|----------------------|
| Extended Day Kindergarten | 25 | 24 |
| Transitional/Kindergarten | 27 | 26 |
| Grades 1-3 | 27 | 26 |
| Grades 4-6 | 32 | 31.5 |
| Grades 7-8 | 36 | 32 |
| Physical Education | 45 | 45 |

| | Class Size/Caseload Maximums | District Wide Class Average |
|-----------------------------------|------------------------------|-----------------------------|
| Special Day Class Mild/Moderate | 10 - 14 | 10.5 |
| Special Day Class Moderate/Severe | 9 - 13 | 7.1 |
| Language/Speech | 50 - 60 | 52 |
| Resource Specialist Program | 28 | 19.5 |
| Adapted PE | 50 - 60 | 42 |

Prepared by: Hector Macias, Assistant Superintendent, Human Resources



(Ref. M 1.1)

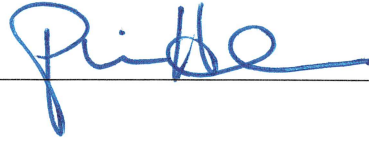
Receive for Information the Report of Enrollment, Class Size Averages, and Classes Exceeding Desired Contract

January 10, 2019

FINANCIAL IMPLICATIONS

None for this report.

Reviewed by Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board Receive for Information the Report of Enrollment, Class Size Averages, and Classes Exceeding Contract Maximums.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees
FROM: James Q. Hammond, Superintendent
SUBJECT: 2017-2018 Annual Financial Audit Report (Supporting Information Available Under Separate Cover)

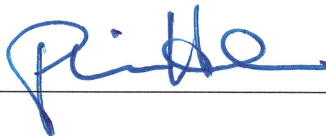
REQUESTED ACTION

Receive for information the 2017-2018 Annual Financial Audit Report (Supporting Information Available Under Separate Cover).

BACKGROUND INFORMATION

The District's independent auditor, Vavrinek, Trine, Day & Co., LLP, has audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Ontario-Montclair School District as of and for the year ended June 30, 2018 and has issued an audited financial statement report (available under separate cover). A presentation related to the annual financial audit report is presented as agenda item E1.

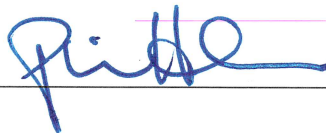
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

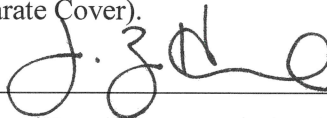
Prepared by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the 2017-2018 Annual Financial Audit Report (Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

January 10, 2019

TO: Elvia M. Rivas, President, and Board of Trustees

FROM: James Q. Hammond, Superintendent

SUBJECT: **2017-2018 Annual Measure K General Obligation Bonds Audit Report (Supporting Information Available Under Separate Cover)**

REQUESTED ACTION

Receive for information the 2017-2018 Annual Measure K General Obligation Bonds Audit Report (Supporting Information Available Under Separate Cover).

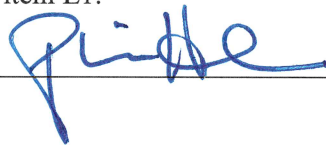
BACKGROUND INFORMATION

The Annual Measure K General Obligation Bonds Audit Report (presented under separate cover) represents both a financial audit and performance audit of Measure K fiscal year, as audited by the independent certified public accounting firm Vavrinek, Trine, Day & Co., LLP.

The California Constitution, Article XIII (A) states that for general obligation bonds approved by voters at a 55 percent or greater level, the governing board provide an annual, independent financial audit of the proceeds from the sale of general obligation bonds until all of those proceeds have been expended for the school facilities projects.

In addition to presenting the District's financial statements for the Measure K funds, the Annual Measure K General Obligation Bonds Audit Report includes opinions expressed by the independent auditors as to whether the financial statements are fairly presented and whether the District expended funds only for the specific projects approved by the voters. A presentation related to the annual Measure K General Obligation Bonds audit report is presented as agenda item E1.

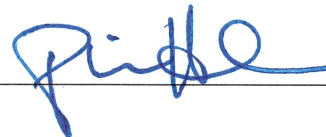
Prepared by: Phil Hillman, Chief Business Official



FINANCIAL IMPLICATIONS

None.

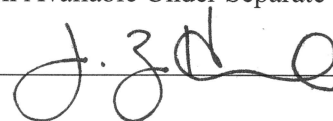
Prepared by: Phil Hillman, Chief Business Official



SUPERINTENDENT'S RECOMMENDATION

The Superintendent recommends the Board receive for information the 2017-2018 Annual Measure K General Obligation Bonds Audit Report (Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent





Ontario-Montclair School District
Superintendent's Office
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Office: (909) 418-6445 Fax: (909) 459-2542



E-mail: info@omsd.net